

For Office Use Only

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Posted to Card

Generals Card Authorization Form

Return with your bill!

Purpose: The purpose of this form is to give the student the option to advance funds to the Generals Cash Card from anticipated student financial aid (including student and parent loans). This advance from college funds is based on projected financial aid which will be earned based on your attendance. The Generals Cash Card can be used to make convenient purchases on and off campus at locations such as the bookstore and the cafeteria.

Step 1

Review your Student Bill. Only proceed to step 2 if your anticipated financial aid exceeds your charges.

Step 2

Student Name _____ **ID# H** _____

Please note: all students residing in campus housing will be assigned a meal plan. Students residing off campus and commuters may elect an optional meal plan by completing the HCCC Meal Plan form included with your bill.

Will you or do you have a student meal plan? Yes No

If Yes, Proceed to Step 3.

If No, Proceed to Step 4.

Step 3

Students *with* meal plans. Add money to Generals Card Accounts here. Then proceed to Step 5.

<p><u>On Campus Spending</u> You may add funds to this account to purchase books at the bookstore. Estimated cost of books for full time students is \$600 per semester.</p> <p>Amount \$ _____</p>	<p><u>Off Campus Discretionary Spending</u> You may add up to \$200 per semester for use at participating vendors off campus. \$200 is the max for the entire semester!</p> <p>Amount \$ _____</p>
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Step 4

Students without meal plans. Add money to Generals Card Accounts here. Then proceed to Step 5.

<p><u>On Campus Spending</u> You may add to this account to purchase books at the bookstore. Estimated cost of books for full time students is \$600 per semester.</p> <p>Book Amount \$ _____</p> <p>You may also add up to \$500 to this account for food purchases at all campus dining facilities.</p> <p>Food Amount \$ _____</p>	<p><u>Off Campus Discretionary Spending</u> You may add up to \$200 per semester for use at participating vendors off campus. \$200 is the max for the entire semester!</p> <p>Amount \$ _____</p>
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Step 5

Student Certification—Read and Sign Below

I reviewed my bill and verified that my anticipated financial aid exceeds my current term charges. I further understand that by completion of this worksheet, **I must attend classes past the ninth week of the term to earn my Federal Title IV Financial Aid (including student and parent loans).** I understand that if I do not meet attendance requirements, or if my financial aid awards are reduced, I will be responsible to repay all of the purchases made on the Generals Cash Card not covered by financial aid. I reserve the right to request any unused portion of this advance as a refund once I meet attendance requirements. Federal Title IV financial aid funds are restricted to payment of current period tuition, fees, room, and board. Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses.

Student Signature _____ Date _____